

AWDURDOD PARC CENEDLAETHOL ERYRI
CYNLLUN DIRPRWYO I SWYDDOG Y PARC
CENEDLAETHOL



SNOWDONIA NATIONAL PARK AUTHORITY
NATIONAL PARK OFFICER'S SCHEME OF
DELEGATION

GENERAL SCHEME OF DELEGATION

1. The National Park Officer is authorised to act on behalf of the National Park Authority subject to the following over-riding provision.
2. The National Park Officer's action shall not be contrary to:-
 - (a) The Authority's adopted policies.
 - (b) Standing Orders.
 - (c) Financial Regulations.

and in the case of the appointment of staff shall not authorise any appointment at Director level or above.
3. Without prejudice to paragraph 1, the National Park Officer is expected in appropriate cases to:-
 - (a) Maintain a close liaison with the Chairman of the Authority and/or Chairman of the appropriate Committee or, in their absence, the Vice-Chairman.
 - (b) Where a decision particularly affects the locality of a Member serving on the Authority, to notify that Member.
 - (c) Before making a decision to consider whether it is of such a nature that it should be referred to the meeting of the Authority or the appropriate Committee for decision.
4. The National Park Officer's delegated powers may be exercised by any officer on his/her behalf in accordance with the National Park Officer's general directions.

PLANNING SCHEME OF DELEGATION

The Director of Planning and Cultural Heritage is authorised to act on behalf of the National Park Authority in discharging the functions relating to town and country planning conferred on it by legislation and in general as local planning authority.

The Director of Planning and Cultural Heritage's delegated powers may be exercised by any officer on his/her behalf in accordance with the Director of Planning and Cultural Heritage's general direction.

The Director of Planning and Cultural Heritage shall not act under these delegated powers if:

1. The decision would, in the opinion of the Director of Planning and Cultural Heritage, constitute a material departure from the policies in the Development Plan.
2. A statutory consultee (e.g. Highway Authority, Environment Agency etc.) or Community Council has expressed a contrary view to the recommendation, based on sound planning reasons, and received within the consultation period¹
3. A Member of the Authority makes a written request for the matter to be considered by the Planning and Access Committee, but requests for applications to be "called in" to Committee should be accompanied by sound reasons.
4. It is known that a Member of staff has a Personal Interest in the application.
5. The application is submitted by the National Park Authority or is made in respect of land owned or occupied by the Authority except where the Director of Planning and Cultural Heritage considers the application to be a minor variation to an existing planning permission.
6. The application is one that the Director of Planning and Cultural Heritage considers to be Major Development or requires an Environmental Impact Statement.
7. The decision would be contrary to legal advice or the direction of the Monitoring Officer or Chief Financial Officer.
8. The Director of Planning and Cultural Heritage considers that the matter ought more properly to be referred to the Planning and Access Committee for decision.

All decisions made under this scheme of delegation must be recorded in writing and the record must include details of the policies and material considerations taken into consideration, and the reasons for the decision.

All decisions granting or refusing planning permission, Certificates of Lawful Use or Enforcement, Stop Notices or Breach of Condition Notices taken or issued under this

scheme of delegation shall be reported to the next convenient Planning and Access Committee meeting.

¹ This provision shall not apply to applications for Certificates of Lawful Use. "Certificates of Lawful Use" mean certificates issued pursuant to applications made under Sections 191 or 192 of the Town and Country Planning Act 1990.